



2021 Self-Nomination Form

Use this form to **nominate yourself** for any of the positions listed below. You are eligible to nominate yourself for all positions; however, if you are elected as both a local and state delegate to the NEA Convention, you will be required to designate which status you choose prior to certification of delegates to FEA.

Return this form to Kim Larue at CREST School on or before 2:00 pm on Friday, February 12, 2021.

SITE LEADER

_____	_____
Name as it is to appear on the ballot	Personal E-Mail Required
_____	_____
Work Location	Cell Phone

CCEA OFFICER & EXECUTIVE BOARD POSITIONS

2nd Elementary School Director* (1 year term)

PLEASE PRINT clearly:

_____	_____	_____
Name as it is to appear on the ballot	Personal E-Mail Required	Shirt Size

NATIONAL AND STATE CONVENTIONS

- Local delegate to the NEA Representative Assembly (Virtual July 2-6, 2021)**
- State delegate to the NEA Representative Assembly (Virtual July 2-6, 2021)**
- Local delegate to the FEA Delegate Assembly (Orlando, FL, October 14-16, 2021)**

PLEASE PRINT clearly:

_____	_____	_____
Name as it is to appear on the ballot	Personal E-Mail Required	Shirt Size

*Persons who are not elected in the initial balloting will be placed in descending order of the votes received. In the event that additional delegate seats are awarded or alternate delegates are necessary, such delegate seats will be offered in descending order. **Stipends given to assembly/convention delegates may not cover all costs! Delegates receiving stipends must submit receipts or be subject to a form 1099.***

A local delegate to the NEA Representative Assembly is required to attend all sessions at the Assembly and state caucus meetings. CCEA will provide a stipend, as long as the delegate performs their obligations by attending all sessions.

*A state delegate to the NEA Representative Assembly is eligible for a stipend from FEA, as long as the delegate performs their obligations by attending all sessions at the Assembly and state caucus meetings. **Please note that if the NEA Representative Assembly is virtual FEA does not provide a stipend. CCEA may extend stipends for participation in virtual assemblies.***

A local delegate to the FEA Delegate Assembly will be provided a double-occupancy hotel room paid for by CCEA, plus a stipend for the Assembly as long as the delegate performs their obligations at the Assembly.

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***Article VI - Executive Board**

B. Qualifications of Directors: active dues paying members and full-time employees who also fulfill the following criteria:

3. Elementary School Director (I & II) – Teachers or ESP who works the majority of the week at one of the District Elementary or Primary Schools.

Article VII - Executive Board Duties / Expectations

A. The duties of the Executive Board shall be established as follows:

1. To attend all monthly Executive Board meetings and Site Leader meetings unless otherwise excused by the President.
2. To transact the business of the Association and to present such to the **Site Leader-Council**.
3. To take direction from the Site Leader Council.
4. To appoint members to fill vacancies of the Association's officers.
5. To appoint an elections committee in accordance with Service Unit timelines.
6. To conduct an evaluation of the Association every three (3) years.
7. To set goals and objectives of the Association.
8. To establish a budget for the Association and present such to the Site Leader Council for approval.
9. To charge each committee to perform the committee's functions and duties.
 - a. Each committee chair shall receive a written copy of committee guidelines as established by the Executive Board.
10. To approve the expenditures of the Association.

B. The Executive Board shall meet once a month at a time-certain established by consensus of the Board.

C. The Executive Board shall present the budget (for the following year) to the Association Site Leader Council by the April meeting.

D. A quorum shall be a majority of the Board.

Article VIII - Site Leader Council and Duties

A. Qualifications of Site Leaders: Teachers or ESP who are active dues paying CCEA members and full-time Citrus County District School employees.

B. The Site Leader Council shall be one (1) site leader per ten CCEA members or major fraction thereof, and at least one at every school or work site and up to five (5) associate Site Leaders to work as the site leadership team. These Site Leaders shall be elected by majority annually to transact the business of the Association and must work the majority of the week at that site.

C. Vacancies may be appointed by the President to serve the term.

D. Duties of the Site Leaders are:

1. To attend monthly Site Leader meetings.
2. To hold monthly CCEA meetings at their site.
3. To relay information back to members at his/her school or work site
4. To promote membership and organizing activities at his/her worksite.
5. To maintain a file of information readily available to members.
6. To represent members and union at his/her site, as needed, in meetings with administration.
7. To serve on committees when needed.
8. To coordinate activities and oversee responsibilities of the Site Leader Team.
9. To conduct the local elections at their work site.
10. To approve the budget presented by the Executive Board.
11. To approve additional expenditures of the Association as recommended by the Executive Board.